

**CABRINI VILLAS HOMEOWNERS ASSOCIATION
CLUBHOUSE RENTAL AGREEMENT**

The undersigned requests to rent the facilities of the Clubhouse and the Kitchen from:

_____ PM to _____ AM/PM on _____

A DATE WILL NOT BE RESERVED UNTIL ALL FEES HAVE BEEN PAID

All payments made to the Association must be in check from.

All checks written to the Association for the rental of the clubhouse will be deposited immediately. (initials)

HOMEOWNERS:

The rental fee is \$250.00 (Reservation must be canceled no less than **5 days** prior to the rental date or fee will become non-refundable). The deposit of \$750.00 covers any damage and/or cleaning required. Mandatory security is required at \$15.00 per hour with a **4 hour** minimum charge (non-refundable). **POOL AREA IS OFF LIMITS.**

NON OWNER RESIDENTS:

The rental fee is \$500.00 (non refundable). The deposit of \$1,000.00 covers any damage and/or cleaning required. One check for the amount of \$1,500.00 will be deposited. Mandatory security is required at \$15.00 per hour with a **4 hour** minimum charge (non-refundable). **POOL AREA IS OFF LIMITS.**

NOTE: RESERVATION FEE WILL NOT BE REFUNDED IF CANCELLATION IS NOT MADE AT LEAST 5 DAYS PRIOR TO THE EVENT. The Association charges \$35.00 per hour plus expenses for cleaning and/or repair work. Homeowners are responsible for damages incurred by them or their guests, inside or outside the Clubhouse building and/or common areas. (initials)

HOMEOWNER: _____ ADDRESS: _____

PHONE: _____ TYPE OF PARTY: _____ # IN PARTY: _____ (max 120 persons)

I verify that I, _____ have read and understand this agreement which also includes the following:

- I am the sponsor of this party and will be in attendance.
- There will be no charges, fees, raffles, or dues charged in connection with event; not for business use only (initials)
- Hours of availability: Fridays, 5 pm to 12 am. Saturday and Sunday, 12 pm to 12 am.
- The clubhouse will be closed and guests must depart from premises by 12 midnight. Cleaning activity may continue up to 1 AM only. Security must remain until cleaning is completed and the area is secured.
- Clubhouse keys must be picked up from the CVHOA office on Friday prior to the event. Please return keys to the security officer upon leaving the clubhouse the day of the event. The homeowner/resident is responsible for the keys until given to the security officer on duty at the event. Lost keys, the homeowner will be charged for actual cost of new lock installation and copies of extra keys (5 copies).
- **Security arrangements must be made and paid for by the homeowner/resident. For Security information please call Patrol Post Commander. Diaz at 818-601-8251.**
- **SECURITY PERSONNEL WILL BE ON THE PREMISES AND HAVE FULL ACCESS TO THE RECREATION BUILDING. SECURITY HAS THE AUTHORITY TO CLOSE THE PREMISES AT ANYTIME, IF THEY FIND IT NECESSARY TO MAINTAIN SAFETY AND/OR FOR ANY VIOLATION OF CABRINI VILLAS' RULES AND REGULATIONS OR USE FOR ANY UNLAWFUL PURPOSE.** (initials)
- Maximum occupancy is 120 persons.
- **NO ATTACHMENTS TO WALLS OR CEILINGS ARE ALLOWED (TACKS OR NAILS).** (initials)
- The facility is cleaned for your use. You must return the facility to the same condition, including all tables, chairs, floors. Failure to do so will result in deduction from your deposit.
- All trash must be completely removed and hauled from the premises by the renter.
- Homeowners/Residents accept full responsibility for any and all items that they bring into the clubhouse, including all personal and rental items.
- **THE REARRANGING OR MOVING OF FURNITURE IS STRICTLY PROHIBITED.** (initials)

HOMEOWNERS: _____ DATE: _____

CVHOA STAFF: _____ DATE: _____

DEPOSIT CHECK NUMBER: _____ DATE: _____